



CITY OF SAN JOSÉ, CALIFORNIA

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CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Richard J. Giovannetti
Leon Louie

SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 277-4429 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting**

4:00 p.m. Council Chambers – Room 205 March 4, 2004

ORDER OF BUSINESS

ROLL CALL

Present: Commissioners Busse, Giovannetti, Leon and Brill
Absent: Commissioner Hightower

ORDERS OF THE DAY UNANIMOUSLY ADOPTED

CONSENT CALENDAR UNANIMOUSLY ADOPTED

1. Information Only
 - a. Hiring Summary – Memorandum from Employee Services Department (ES) dated February 25, 2004 listing complaints about hiring issues and a summary of hiring activity for the period July 6, 2003 through February 14, 2004, was filed.
2. Minutes of February 5, 2004 were approved.

CONSENT CALENDAR (Cont.)

3. Employee Services Report dated February 25, 2004 listing the following amendments to the classification plan, was filed.

a. Reallocation of Positions

<u>Position #</u>	<u>From (Current Class)</u>	<u>To (New Class)</u>	<u>Dept.</u>
00014038	Program Manager I (8073)	Administrative Manager (1610)	GS
00006285	Sr. Analyst (1654)	Administrative Manager (1610)	DOT
00000039	Information Systems Analyst (1355)	Supervising Applications Analyst (1354)	IT

END OF CONSENT CALENDAR

4. Hearings scheduled:
- a. Scheduling of the appeal of dismissal of Randall Campbell, Police Officer (2215) **was rescheduled for April 1, 2004. Written time waiver filed.** (Hopper/Brown)
- b. Scheduling of the appeal of suspension of Moses Serrano, Senior Maintenance Worker (3115) **was rescheduled for May 6, 2004.** Written time waiver filed. (Hopper/Highbaugh)
5. Monthly verbal report of the Employment Oversight Committee (EOC). **No report was given by Employee Services due to the newly established bi-monthly meeting schedule. The next EOC meeting will be in April and a report will be presented at the May Commission meeting.**

ORAL PETITIONS

None.

ADJOURNED at 4:08 p.m.